

**OFFICE OF THE ADDL. COMMISSIONER OF POLICE: LICENSING**  
**1st FLOOR , P.S. DEFENCE COLONY, NEW DELHI.**

No CPL2018110243 /Addl.C.P./Lic.(P. L.) Dated Delhi the 27/Nov/2018

**FORM- 'E'**  
**(PERFORMANCE LICENSE)**

In exercise of the powers conferred by Rule-118 of the Regulation for Licensing and Controlling Places of Public Amusement (other than Cinema) and performances for Public **Amusement, 1980**, license is hereby granted subject to the conditions and restrictions laid down in the aforesaid rules and the condition as imposed.

Ms/Shri. **HARSH KUMAR** S/o, D/o, W/o **LT SHRI K K LALL**  
 Shri

R/o **HOUSE NO V/17 NCERT CAMPUS SHRI AUROBINDO MARG NEW DELHI 110016** New Delhi authorised to organise

**Cultural Programme** On behalf of **JYOTSNA TIWARI**  
 at **Siri fort auditorium( Auditorium 1)** New Delhi

from/on **15/Dec/2018** to **15/Dec/2018** from **01:00 PM** to **03:00 PM** subject,

nevertheless to suspension or revocation under the aforesaid rules..

Given under my hand and seal this **27/Nov/2018**



**For Addl. Commissioner of Police**  
**Licensing : New Delhi**

**TERMS & CONDITIONS FOR THE LICENSEE AFTER GRANT OF**  
**CASUAL PERFORMANCE LICENSE**

**A) CROWD CONTROL GUIDELINES**

1. It is incumbent upon the Licensee to ensure that the crowd is not allowed to exceed the seating capacity of the venue during the event. The entry should be strictly regulated to ensure proper seating of the visitors and regulate ingress/egress so as to prevent any stampede.
2. Adequate deployment must be ensured for orderly conduct of the event.
3. Scale of deployment of Ushers at the venue to facilitate the attendees/spectators should be as under:-

Deployment	Expected Spectators between 500	Expected Spectators between 500-1000	Expected Spectators more than 1000
Ushers	Minimum 5	Minimum 10	Minimum 15

4. Separate gangway for the checking of the access control of females along with Female staff should be ensured.
5. Immediate communication must be done with the police by calling No. 100 in case of any emergency situation.
6. Adequate number of security staff/guards should be deployed from reputed security agency to cover entire area including outer perimeter for checking/frisking of entitled visitors and for security of the area.

7. The deployed guards should have good wireless/mobile communication with their supervisors & organisers. Necessary signage/ signboards should be put up to guide the visitors & guest. The organiser should ensure proper Emergency Exits with deployment of guards.
8. Facilitation Counters should be installed for access control of entry according to the seating capacity of the auditorium.
9. Invitation cards/tickets/badges should not be issued more than the capacity of the venue.
- 10 All access points to the venue must have DFMD's and HHMD's (Metal detectors) at the access control.
11. Proper checking of vehicles must be ensured with the help of inverted mirrors and torches
12. Any suspicious person should be detained immediately and the police control room be further intimated at police control room No. 100.apart from the local police station.

**B) TRAFFIC CONTROL GUIDELINES**

13. Adequate number of traffic volunteers should be deployed to ensure smooth passage of traffic in and around the area. No vehicle should be allowed to be parked on the main road as well as on foot-path. Necessary parking arrangements should be made in consultation with the premises In charge. There should be no obstruction caused to the smooth flow of traffic and other road users/Passerby.
14. Scale of deployment of Traffic Volunteers at the venue to regulate the vehicles and proper parking should be as under:-

Deployment	Expected Vehicles between 500	Expected Vehicles between 500-1000	Expected Vehicles more than 1000
Traffic Volunteers	Minimum 5	Minimum 10	Minimum 15

15. Necessary parking arrangements should be made by the organizer and shall provide maximum Traffic volunteers to assist people in orderly parking.
16. There should be proper lighting in the parking area.

**C) EMERGENCY RESPONSE GUIDELINES**

17. For any emergency, there should be a well planned emergency evacuation plan and all the security staff should be well briefed about the same.
18. All the security staff/guards should be briefed to respond immediately to an emergency situation, while giving timely intimation to local police and police control room at No. 100. The security staff be directed to take all necessary steps required to minimize any danger to life and property.
19. In case of Fire, timely intimation to fire brigade must be ensured apart from adequate response.
20. No person equipped with arms/ammunition should be allowed at the place of function.

**D) GENERAL GUIDELINES**

21. Use of loud speakers should not be allowed after 10 pm and the volume should not exceed the permissible limits as prescribed including other guidelines as specified in Noise Pollution (Regulation & Control) Rules-2000.
22. The event must start/conclude at the scheduled time to avoid inconvenience to the public and any consequential public unrest.
23. All lawful directions given by the police officers must be complied with.
24. You are requested to submit original affidavit duly signed and complete in all respects through courier at Licensing Unit, 1st Floor Police Station Defence Colony New Delhi-49 at the earliest.
25. **If any non compliance or deliberate omission of the above directions are noticed, the permission is liable to be cancelled and the event would not be permitted.**

**Note:- Once Casual Performance License is downloaded by the applicant, it will be presumed that the Licensee has agreed to abide by the above directions and ensure compliance, failing which Licensee may be liable for appropriate legal action.**