



KALA UTSAV – 2019



Do's and Don'ts for all teams of Kala Utsav

All the participants are requested to strictly follow the directives of discipline in stay and competitions as mentioned under.

STAY

- RIE, Bhopal is a green campus. There is strict directive on the ban on the use of plastic. Plastic items of one time use like water bottles, polythene etc are strictly banned in the campus. Kindly refrain from the use of any item made of plastic.
- Students will carry sufficient woolen clothes during their stay at RIE, Bhopal. Since RIE is a beautiful green campus surrounded with lake, it is expected to be cold during January. We suggest student teams to carry woolen jackets, pullovers, socks, sweaters, mufflers and shawls to protect them from cold at RIE campus.
- Each student will get a carry bag and water bottle at the time of registration.
- There are separate hostels for girls & boys. The girls are not allowed in the boys' hostel area & similarly boys are not allowed in the girls' hostel area. Please follow this strictly.
- Stay arrangement for girls with their escorts have been made at **Shanti Niketan, Kirti Niketan and Vidya Niketan Hostels.**
- Stay arrangement for boys with their escorts have been made at **Vinay Niketan Hostel.**
- It is mandatory to keep campus neat and tidy. Kindly avoid any littering inside the RIE campus.
- All the participants – students, teachers and escorts are requested to wear their security badge (ID cards) with them **at all times** during practice, performance and while moving around in the Campus at RIE, Bhopal. Also, this needs to be followed during Bhopal *darshan* and while going outside the Campus in case of emergency. Any misplacement/loss of ID card must be reported to the Control Room without any delay for follow-up action.
- The teachers will ensure discipline throughout the *Utsav*. Each teacher is responsible for their respective teams. There should be no indiscipline of any kind by participants like leaving the campus without permission of the concerned Authority; refrain from damaging/defacing property of any kind; unnecessary arguments with other participating team(s), etc.

Control Room Numbers of RIE, Bhopal 0755-2665251,0755-2665252

- Damaging RIE/PSSCIVE property is strictly prohibited. The team shall be held responsible for the loss/ damage if found guilty and will have to pay for the damage.
- The place should be kept very clean throughout the *Utsav*. Please use garbage bags/bins provided at different places.
- Water dispensers will be installed throughout the campus area to be used during the *Utsav*. Please fill in your bottles well in time to avoid waiting in long queues.
- Hostel doors will be closed sharp at 9.30 PM. Please follow the timings strictly.
- No outsiders/relatives are allowed to meet participants. This is essentially keeping in view the security of each member.
- However, the participants will not be allowed to leave the RIE campus premises. In emergency situations permission needs to be obtained from the following officials –

You may contact Ms. Urmila Dutt (9910405220) SO, DEAA, NCERT in Room No. 3 at RIE, Bhopal (Main building). Permission will be granted after approval by Prof. Pawan Sudhir (9868141690)– National Co-ordinator, Kala Utsav.

- For any emergency please contact the Control Room staff at RIE, Bhopal. The numbers are given at the back of your Identity cards.
- Students and teachers who carry with them costly items like jewellery, mobile, phones, laptops, cameras, etc. will take care of their belongings. The organizers will not be held responsible for the loss/damage/theft of any personal belongings left unattended.
- Consumption of any kind of prohibited substances inside the premises is strictly prohibited.
- Carrying coupons are mandatory to avail food services. Please do not forget to take respective food coupon with you.
 - (a) 6.00 A.M. to 7.00 A.M. for Morning Tea (in hostel itself)
 - (b) 7.30 A.M. to 8.30 A.M. for the Breakfast
 - (c) 12.30 P.M. to 2.00 P.M. for Lunch
 - (d) 7.30 P.M. to 9.00 P.M. for the Dinner

COMPETITION

- The time schedule of performance will be provided to each team at the time of registration. Please reach "the Venues" at least an hour before the scheduled time & report to the in-charge / programme Co-ordinator.

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- The schedule of competitions provided to each team have to be strictly followed, any request to change the schedule will not be entertained. Teachers and escorts will have to ensure that the teams are present at their competition venues on time.
- Please check the specific Venues of competitions after settling at RIE campus.
- No team members in any circumstance will discuss issues with any Jury member. This will go against the norms and would amount to negative marking. The issues can be discussed with the Co-ordinator.
- Unnecessary conversation with Jury members, arguments after results being declared are not permissible. Strict action will be taken if the participants challenge or misbehave with Jury members.
- The teachers of respective teams will not be allowed to go to the stage for any announcement.
- Participants are requested to maintain etiquette towards fellow participants and follow the rules of the competition at all times. Indiscipline of any sort will not be tolerated.
- All the props carried for competitions to the venue should be carefully handled. After the teams finish the competition, the area should be cleared immediately. Do not litter the place.
- All teams should check the microphone properly before beginning to perform. Stopping in the middle of performance to complain about sound issues is not acceptable.